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Approved For Release 2001/08/08 : CIA-RDP78-04007A000600020010-3

Security Information

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NOTICE

NO. [REDACTED]

SECURITY

19 May 1953

~~CONFIDENTIAL~~

CIA EMERGENCY PLAN

INSTRUCTIONS TO BE FOLLOWED UNDER CIRCUMSTANCES OF EMERGENCY

1. Prudent foresight requires that plans be formulated to insure the carrying on of the business of the Central Intelligence Agency at all times and under all circumstances of emergency, including fire, riot, natural disaster, and enemy attack. This must necessarily be based upon the continued faithful service of the members of Central Intelligence Agency under emergency conditions, the same as under normal conditions. To this end, the following instructions are hereby issued for the information and guidance of all members of the Agency.

2. In the case of a fire, riot, natural disaster, or any type of emergency (other than attack by an enemy) occurring during duty hours, you will follow the rules announced in the posted notices to employees for action in case of fire, giving particular emphasis to the securing of all classified material, and you will carry out the instructions and follow the guidance of your Building Emergency Officers and their assistants in evacuating the buildings and proceeding to places of safety. Members of the organized CIA Security Patrol, distinguishable by arm bands worn on the left arm, red in color, bearing the words "SECURITY PATROL" in white letters $1\frac{1}{4}$ inches high, will be on the scene to afford overall protection and preserve order pursuant to authority vested in the Security Patrol. Appropriate orders will be issued by your Building Emergency Officers or their assistants, or by members of the Security Patrol, concerning when and where you will resume work upon abatement of the emergency.

3. In the case of an enemy attack, the following procedure will be followed:

a. If an enemy attack occurs during duty hours, you will promptly secure all classified material and proceed to designated places of safety under the guidance of your Building Emergency Officers and their assistants and will remain in such places until the signaling of White Alert (All Clear), at which time you will return to your post of duty unless otherwise directed by your Building Emergency Officers or their assistants, or by members of the Security Patrol at the site.

b. If an enemy attack occurs during duty hours and you are not on CIA premises, you should proceed to the nearest available shelter and remain there until the signaling of White Alert (All Clear), at which time you should report to your normal place of duty on CIA premises.

c. If you are at home when an enemy attack occurs, you should follow the instructions of local civil defense authorities for the protection of the members of your family and the mitigation of damage to your property, and should otherwise assist and cooperate with civil defense authorities.

d. If an enemy attack occurs during nonduty hours and you are not at home, you should go to your home as soon as White Alert (All Clear) is signaled and take the steps mentioned above in 3 c regarding civil defense.

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DOC	8	REV DATE	22-4-81	BY	006197
ORIG COMP	5	GPI	31	TYPE	01
ORIG CLASS	5	PAGES	4	REV CLASS	C
JUST	22	NEXT REV	2011	AUTH	NR 10-2

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